

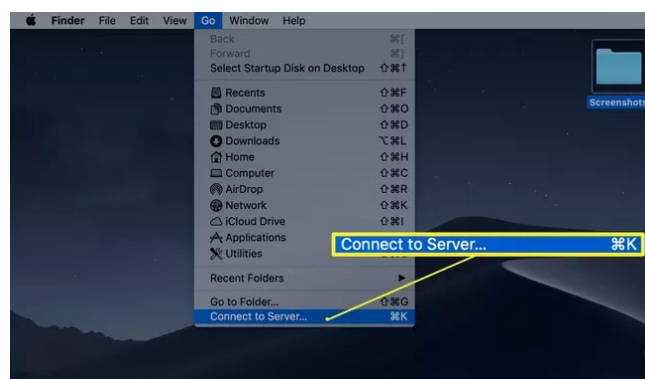
Mapping & Automounting a Network Drive on a MacOS

Mapping a Network Drive on a MacOS

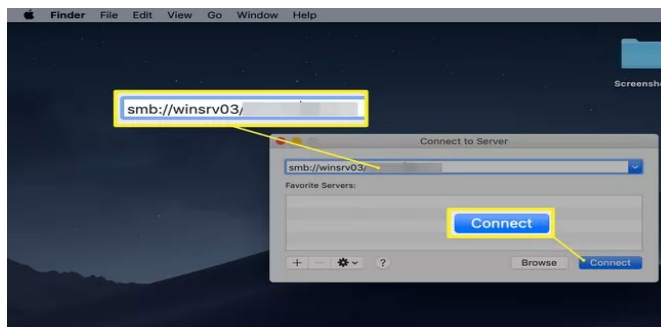
1. Launch Finder – To do so, locate and click the Finder icon on the bottom ribbon.



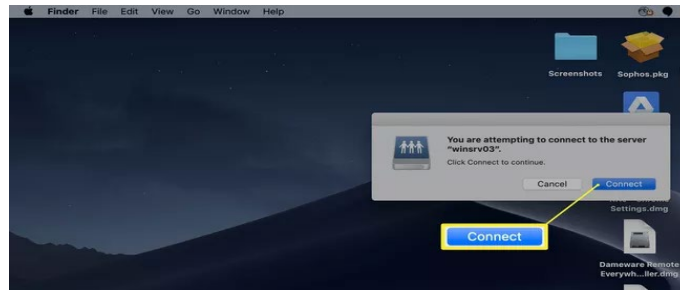
2. Upon launching, select **Go** then **Connect to Server**.



3. You will then be prompted to enter the path for the network drive you would like to map. Type in the network drive path in the dropdown field, then click **Connect**.

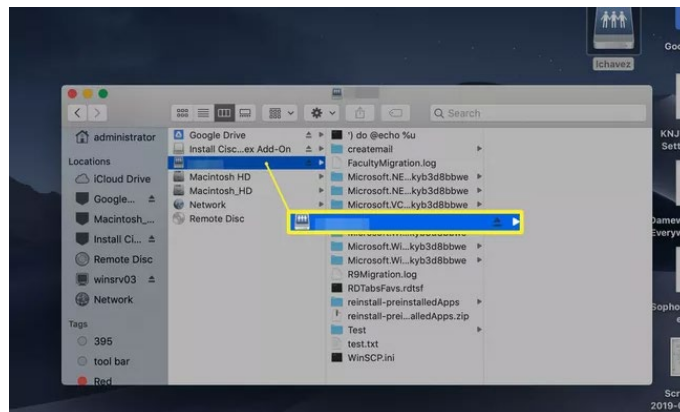


4. You may be prompted to confirm your attempt to connect to the server. If so, click **Connect**.



NOTE: Users who do not have access to the network drive requested will be unable to connect to the network drive.

5. Once you have successfully mapped the desired network drive, it will appear in your Locations menu via any Finder window.

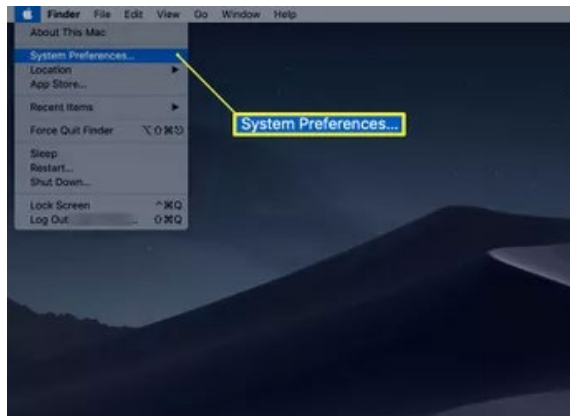


TIP: Mapped drives are displayed as “mounted drives” on your Mac. You can disconnect from the network by right-clicking on the desired network and ejecting the drive.

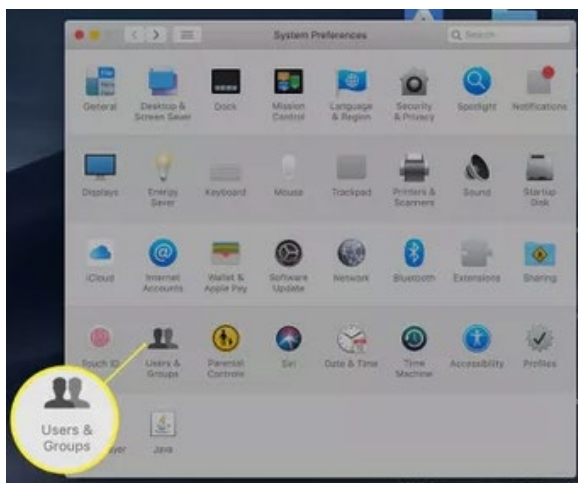
NOTE: If you want to ensure the mapped drive remains mapped after a computer reboot, you must enable automounting in your user account preferences. See below for instructions.

Automounting a Network Drive on a MacOS

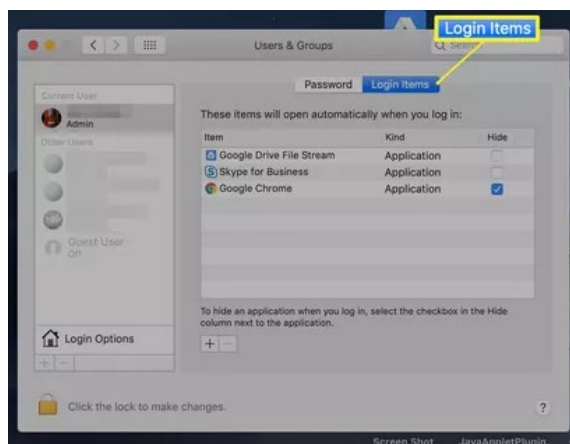
1. Access your settings by clicking the Apple Logo in the top left corner and selecting **System Preferences**.



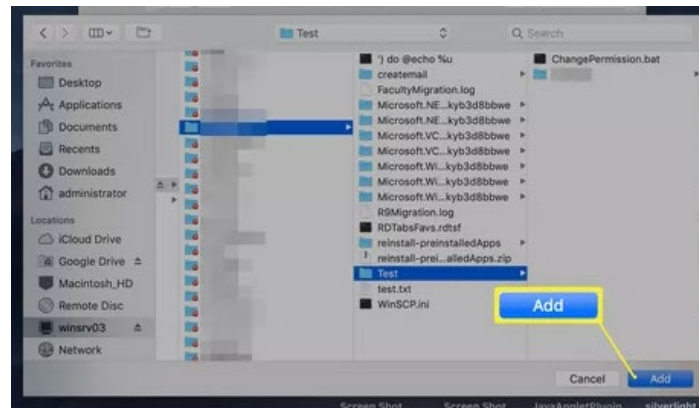
2. Select **Users & Groups**. Then select the user that has access to the network drive.



3. Select the **Login Items** tab.



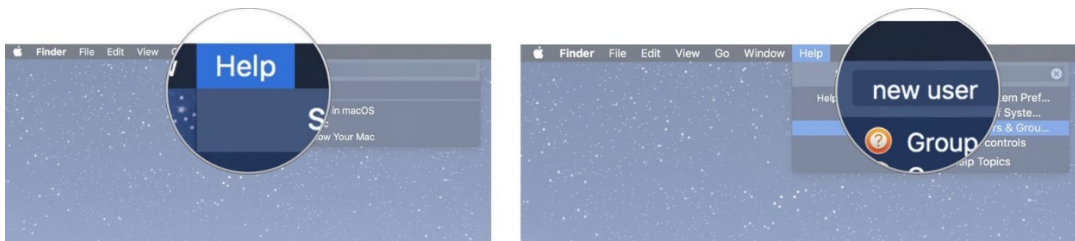
4. Navigate to the drive you wish to add. Click once to select, then click **Add**.



Mac Help

Mac Help is an internal application on your computer designed to provide assistance. It is important to note, that the Help application is contextual. The contents change depending on which application you have open.

1. Click **Help** in the menu bar at the top of the screen.
2. Type the subject or issue you'd like help with in the Search field.



3. Click a search result from the list.
4. Click on a related link to open a specific app or program relating to your issue.

Apple Support

Apple has a robust resource library, containing specific help articles for users.

1. To access Apple Support, open a browser and enter the following website:
<https://support.apple.com/mac/macbook>
2. Scroll to the bottom of the page and utilize the “Search for More Topics” query.